

THE MASSACHUSETTS/ RHODE ISLAND LEAGUE FOR NURSING

MINUTES

Kind of meeting: MARILN – BOARD OF DIRECTORS Meeting
 Place: League Office, One Thompson Square, Charlestown, MA 02129
 Date: September 17, 2009

I. Roll Call:

Members present: Margaret O’Connor, Janet Lusk, Nancy Bittner, Cynthia Bechtel, , Maggie Motyka, Nancy Harrington, Margaret Cifuni, Susan Maciewicz, Maureen E. McGarry, Carol Bosworth, Elizabeth Favreau

Members excused: Diana Newman, Jinx Tull, Jean Simmons Pat Creelman

II. Minutes: The minutes of May 21 were accepted with revisions and placed on file in the MARILN Office.

Topic	Relevant Discussion	Motion/Action
III. President’s Report	<p>3.1 Welcome to new Board member Elizabeth Favreau, Associate Professor from Anna Maria College ADN program.</p> <p>3.2 NLN Updates: COAC Newsletter: The NLN will be recognizing Peggy O’Connor for Innovative & Effective Membership Recruitment. This will be awarded to her during lunch on September 23 at the NLN Summit. NLN is offering customized website design for a fee. Information was circulated. Other COAC news was related to summit events. Nancy Bittner has been asked to present on recruitment to the Constituent Leagues on September 23. There are 139 summit attendees registered for our session at the summit.</p> <p>3.3 NLNAC Updates: No news. The INEASA group work is ongoing. The guidelines for accrediting internationally will be separate from the guidelines in use domestically. The group will be meeting during the NLN Summit</p> <p>3.4 BORN. NCSBN Grant for patient safety initiatives. The grant was procured by UMASS and the MBORN to determine errors and practices related to nursing homes.</p> <p>3.5 Correspondance received from Don Anderson on June 17 that he will no longer be able to provide his annual donation to MARILN. Nancy resposned with thanks for his dedication and support through the years as well as a hope to collaborate in other ways in the future. Discussion as to how to increase our revenues in light of this loss. Discussion as to we need to have this amount of revenue? Perhaps we should review our mission to see how this aligns.</p>	<p>Noted</p> <p>Decided to have Sheila continue to manage the site.</p> <p>Will revisit at future meetings.</p>
IV. Rhode Island Report	<p>Maureen McGarry reporting: All 5 RI nursing schools, both public and private, are working together with care partners, both acute care and long term care, to complete a gap analysis similar to the one completed by some partnerships in MA. NOF</p>	<p>noted</p>

	<p>representation has been to RI schools to share the work that was done in MA.</p> <p>The tax credit for nursing college faculty has not yet been funded, but is still on the table.</p>	
<p>V. Treasurer's Report</p>	<p>Nancy Harrington circulated the budget report for May, June, July and August.</p> <p>May: checkbook balance: 23,770.33 Income: MARILN dues- 40.00; PN council-200.00; annual meeting 255.00; exhibitor payments-600.00; directory advertisement-150.00; continuing ed-235.00; cecking acct. int-1.87; scholarship fund transfer-500.00 to total 1,981.87 Expenses: Auditor costs were \$350.00. Other expenses were related to our fixed costs (rent, internet and telephone) as well as contracted services, office supplies, postage for an overall total of \$2,914.34 This constitutes a difference between income and expenses of -932.47. Checkbook balance end of May: 22,837.86 June: Income: NLNdues- 120.00; Annual meeting-300.00; continuing ed- 140.00; checking acct. int. 1.94; to total 561.94. Expenses: All related to fixed costs and contracted services total 2,481. 36. Checkbook balance end of June: 20,918.44 July: Income: Dues: MARILN -280.00, AD/DP council-100.00, BACC and Higher Degree Council-200.00, Annual meeting-575.00, Directory Advertisement- 100.00, Continuing ed- 70.00, checing acct int- 1.70 for a total income of 1,426. 70. Expenses: Auditor expenses for July were 1,487.50. Other expenses related to contracted services and fixed costs total 2,097.74. This constitutes a difference between income and expenses of -\$671.04. Checkbook balance end of July: \$20, 247.40. August: Income: Dues: MARILN-\$40.00, Bacc & Higher Degree Council- \$100.00; continuing ed-285.00, Checking acct. int-1.63 to total 426.63. Expenses related to contracted services and fixed costs total 1747.29. This constitutes a difference between income and expenses of -\$1,320.66 Fidelity Account: Interest accrues quarterly and was noted in July in the amount of \$35.67. The Fidelity account balance as of August is \$20,511.91. Scholarship Fund: The Scholarship fund received \$1.45 interest from May through August \$254.46 from the annual meeting in May, \$85.00 donations in July for a total of \$2,291.71 income for the year to date. \$500.00 was transferred to the operational acct in May, leaving an account balance of \$1,711.71 as of August. Certificate of Deposit: The CD earned 99.39 for May, 109.89 for June, 106.68 for July and 106.91 for August for a total account balance of \$51,068.60</p> <p>The CD rate is competitive. We have until October 23 to decide to let it roll over or move it to another account. Margaret Cifuni motioned to accept treasurer's report and place on file. Seconded by Susan Maciewicz.</p>	<p>Will discuss at next meeting Action: Vote was unanimous to accept and place treasurer's report on file.</p>

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VI. Current Issues/ Discussion	<p>6.1 Faculty satisfaction study Nancy Bittner procured funding from the Regis College Faculty Development fund to make a professional poster for the Faculty Satisfaction Survey.</p> <p>6.2: HRSA : National Loan Forgiveness program for nursing faculty education: The loan pays back full time nursing educators up to 85% of their educational expenses. The school the educator is attending has to be a provider. As of this year, part time will be included. This program has also been expanded to include BSN faculty moving towards a Master's degree.</p>	Will use the poster for future presentations
VII. Standing Committees	<p>7.1 Executive: No meeting, no report.</p> <p>7.2 Finance: Nancy Harrington; No meeting, No report. Meeting December 17, 2009. Membership review; Nancy Bittner, Nancy Harrington, Carol Bosworth, Maggie Motyka, Peggy O'Connor.</p> <p>7.3 Nominations: Carol Bosworth. Will stay on as chair for the nominating committee for another year. Membership review listed Carol Bosworth, Maggie Motyka, Brian Skirvan-Leclair, and two students; John Poillucci and Mary Zentis.</p> <p>7.4 Strategic Planning: Carol Bosworth. No meeting. No report. Meeting November 19, 2009. Review of membership included Nancy Bittner, Margaret Cifuni.</p>	Carol Bosworth will call two members that have voiced interest in this committee
VIII. Special Committees	<p>8.1 MACN. Nancy Bittner reporting. MACN functions as a baccalaureate version of the AD Council. They will meet in October. Toni Hays has agreed to be the conduit between MACN and MARILN.</p> <p>8.2 AD/Diploma Council: They will meet next week. Susan reported that the BORN has changed its policy towards the waiver process. The waivers for BSN faculty will no longer expire. All of the information is on the MBORN web page detailing the structure required to support waived personnel. Record keeping and accountability will be on the onus of individual programs.</p> <p>8.3 PN Council: Margaret Cifuni reported that the Soldier's Home PN program has closed. Kathy Arenello has assumed a position in the organization. Meg Yoder, PN coordinator from Quinsigamond Community College is the representative for the PN council.</p> <p>8.4 Continuing Education: Sheila reported for Jinx that the Continuing Education Committee approved a total of 33 programs programs to total \$2740.00; additional 6 programs are under review (\$930). More committee members had been added this past year to help the approval process. They are: Terry Legare, Judy Silk, Lenora Follet, Ann Walsh and Colleen Ryan. At this point there is concern that we will make our projected income.</p> <p>8.5 Fall program is set.. Judith Warren will be doing an informatics presentation and there will be an afternoon panel discussion. The Panel is set. Mary Ellen Brisbois from MSN has expertise in Use of PDAs for clinical groups in</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

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	<p>community health. Libby Walendziewicz/ ADN Use of PDAs at Regis/ Laurence Memorial; Barbara Colocino sharing experience as a student using informatics / Logistics and equipment plans were completed.</p> <p>8.6 Spring program. Will be held the last Friday in April (30th)</p> <p>8.7 Scholarship: There are 16 RN applications for fall. No nurse educator applications. The current plan is to award a PN scholarship in the spring, and an RN scholarship in the fall. Nurse educator scholarships are to award a scholarship in the fall to a person pursuing a doctorate. In the spring to a person pursuing a masters or baccalaureate or certificate program.</p> <p>Currently there is not \$2500 in the scholarship fund, only 1700. This will fund the fall RN scholarship.</p> <p>8.8 Nurse of the Future. Janet Lusk reported that the work has begun and a draft document for skills is almost ready. There was discussion as to wording and legality of the use of the term registered nurse in the document. The draft should be completed in October.</p>	<p>Janet will provide us with copies when the draft is completed</p>
IX. New Business	9.1 none	
X. Other/ announcements	10.1 none	
XI. Adjournment	Adjournment at 11:55 AM Next meeting is October 22, 2009	

Respectfully Submitted Electronically,

Margaret Motyka, Secretary