

MASSACHUSETTS/RHODE ISLAND LEAGUE FOR NURSING

MINUTES

Kind of meeting: MARILN 6 BOARD OF DIRECTORS Meeting  
 Place: One Thompson Square, Charlestown, MA  
 Date: February 10, 2011

**I. Roll Call: 10:15 AM**

**Members present:** Nancy Bittner, Margaret O'Connor, Margaret Motyka, Cynthia Bechtel, Janet Lusk, Jean Simmons, Carol Bosworth, Susan Maciewicz,

**Members excused:** Mary Bruni, , Mary Beth Scanlon, Meg Yoder, Margaret Cifuni, Susan Taylor,

**II. Minutes:** The minutes of January 20, 2011 were accepted with revisions

Topic	Relevant Discussion	Motion/Action
<b>III. President's Report</b>	<p>3.1 NLN: The Constituent League Annual Report was submitted. MARILN was the first constituent league to submit the report. Nancy added an area of best practice for the financial rebounding from the income shortfall created by the loss of the \$9,000 donation that had occurred from the collaborative agreement that ended in September 2009. The budget for 2010 was submitted with a significant loss of -\$8,295.00. The work completed through Nancy's leadership by the BOD included reviewing each line item for cost may be limited or gain would be made through extra effort. The Continuing Education Committee looked at the numbers of programs being approved. A campaign was begun to market the CEU approval service more effectively. A brochure was developed explaining our services. The Continuing Education Committee became an exhibitor at all of our programs and also at other programs. We were able to increase the income from continuing education programs by \$1,065 over what was budgeted. We devised a similar approach for increasing exhibitor income at our education programs. We negotiated with our facility to receive a larger space without additional cost. This allowed us to increase our exhibitor income by \$1,825 over what was budgeted.</p> <p>Membership initiatives included continuation of the practices begun the previous year such as membership cards, pins, and packets. Letters were sent to members whose membership had expired. We continued offering a membership discount to those that initiated membership at the time of registering for an educational conference. This combined with better marketing increased our membership by 63 members to a total of 207 current members. Not only did the number of members increase, but our improvement in our programming of our educational programs yielded members from a wider variety of schools across states. Donations increased from \$690 in 2009 to \$2,505 for 2010.</p> <p>The Board and Program Committee undertook a focused strategy to improve attendance at the programs as well as the quality of the programs. We began to develop more planned program topics and using national speakers for every program. While the expense increased, the income increased dramatically. Attendance went for an average of</p>	Noted

	<p>70-80 to 165-180 attendees per program. We historically exceed approximately \$3,000 for each of the 2 educational programs. In 2010, rather than profiting \$6,000 for the year, collected over \$13,000 in profits from the 2 programs. The result of this very collective effort of the Board was a gain of \$5983.09, a far long way from our predicted loss of -\$8295.00 for 2010. We are proud as a Board of our efforts and accomplishments of each and every member to meet the challenge and participate in this financial rebound.</p> <p>There is a conference call of the Constituent League Presidents coming up this month.</p> <p>3.2 NLNAC The ERP met on February 2.3.4 Areas that were cited included: faculty most common; outcomes second most common; one in curriculum; and one in resources.</p>	<p>Noted</p> <p>Noted</p>
<p><b>IV. Rhode Island</b></p>	<p>Maureen McGarry No report.</p>	<p>Noted</p>
<p><b>V. Treasure's report</b></p>	<p><b>M. O'Connor</b>  <b>Income for January:</b> MARILN dues 520.00; AD/DP council-\$1,000. PN council-\$500.00. BACC &amp; Higher Degree Council-\$300. Fall Program- \$1,320.00; Continuing Ed-\$210.00; Checking account interest-\$2.47; Other-\$30.00- for a total income of \$3,882.47.  <b>Expenses:</b> Contracted services-\$1,599.75; Internet-\$59.95; Bonding-\$300.00; Annual Meeting-\$200.00, Rent-\$450.00; Telephone \$32.00; transfer to scholarship fund- \$477.28 for a total expenses of \$2,918.98 for a positive balance between income and expenses for January of \$963.49.  <b>Checkbook balance end of January</b> \$29,754.77.  <b>Fidelity Account;</b> January interest-\$3.07. Account balance is \$20,555.05.  <b>Scholarship fund: Income:</b> Previous Balance: \$2,049.56 Donations-\$30.00; interest-\$0.40; meeting income-\$447.28 for a total income for the year of \$2,527.24 <b>Expenses:</b> None. Account balance-\$2,527.24.  <b>CD</b>-January interest-\$77.32. Total end of January-\$52,398.83.  Motion to accept by Cindy Bechtel. Seconded by Carol Bosworth.  Discussion included moving some of the checkbook balance to the CD or perhaps an ING account. The current CD expires 4-23-11.  Discussion followed concerning the appropriate amount of money a nonprofit organization of our nature should have in addition to our operating expenses. Several ideas were discussed that would make the best use of our funds.</p>	<p>Vote unanimous to accept treasurer's report and place on file</p> <p>Will discuss at next meeting</p>

	<p>Ideas were to subsidize board members to attend the NLN Summit, to increase the amount of the scholarships, to fund constituent league research, and to raffle memberships to national organization regional or national conferences.</p>	
<b>VI. Current Issues/discussion</b>	<p>6.1 Nancy sent a letter via email to all of the MA colleges regarding the current status of MARILN highlighting our scholarship addition for students in a Masters or Doctoral nursing program, the move in programming to include national speakers. She also noted that we have won the Constituent League awards two years in a row; 2009 for Excellence in Membership Initiatives and in 2010 for Outstanding Leadership. She also announced that Beverly Malone, the CEO of the NLN will be the keynote speaker for the April 8, 2011 educational offering with a link to MARILN.</p> <p>6.2. Nancy reported that she spoke with Sharon Tanner concerning the NEASC 6PN Accreditation issue. Sharon stated that according to NEASC, they gave notice one to two year ago that they would not longer be accrediting PN programs. The understanding is that is a requirement of the Department of Education. It was reported that 2 PN programs are accredited and 1 or 2 are in candidacy. Sharon will come here to meet with the PN programs as a group. Jane June also is willing to meet with them. Any PN program that is interested needs to develop a timeline. The most common reason for not moving forward given was lack of funding.</p> <p>Other issues surrounded the ratio of faculty with a nursing master of education in nursing. Cindy Bechtel also stated that she would be willing to offer a special cohort for PN educators to get their master's degree in nursing.</p>	<p>Noted</p> <p>Nancy will contact Meg Yoder to offer these meetings for the PN programs.</p>
<b>VII. Standing Committees</b>	<p>7.1 Executive committee. Nancy Bittner. No meeting. No report.</p> <p>7.2. Finance committee. No meeting. No report.</p> <p>7.3. Nominations. Janet Lusk. Discussed pending vacancies to enlist nominees for the upcoming ballot.</p> <p>7.4 Strategic planning. Carol Bosworth. No meeting. No report.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
<b>VIII. Special Committees</b>	<p>8.1 <b>BS committee.</b> Report on 2-5-11 meeting with David Cedrone, Associate Commissioner of the DHE. Maureen Sroczynski resigned as the consultant to the DHE.</p> <p>Nancy and Janet met with him and provided him with a great deal of information regarding MARILN, its mission and goals, and how it represents all levels of nursing education. She also shared with him how MARILN is involved with ongoing issues. An example is the involvement with the PN accreditation issues.</p> <p>He gave his word that MARILN will be at the table on all committees affecting nursing. He stated that we would be called to participate on the DHE Nursing and Allied Health Organizational Task Force that will be organized.</p> <p>There is concern that MARILN was considered represented on the statewide advisory committee without them being MARILN Board member approved representatives. Any representative needs to be one that</p>	<p>Noted</p>

	<p>reports back to the MARILN Board.</p> <p>8.2 <b>AD/Diploma.</b> No meeting. No report. The meeting was scheduled for today but cancelled due to the amount of snow days and catch up each individual program was working on. The group is still working on creating a voice at MONE and their committees.</p> <p>8.3 <b>PN council.</b> Meg Yoder. Report sent via email. The PN Educatorø Conference will be held on May 13<sup>th</sup>. Dr. Barbara McLaughlin from the Hartford Foundation, who funded the Aces Program, will be the speaker.</p> <p>In regards to the Title IV Funding issues with the Vocational Schools, several schools continue to pursue NLNAC accreditation while others are going with the COA which is a Title IV funding purveyor.</p> <p>Julie Pelletier Rutkowski has stepped down from her position as Director of Medical Professional Institute PN program in Malden.</p> <p>Across the board, PN schools are looking at a need to recruit. There appears to have been a drop in TEAS qualified individuals across the state. Quinsigamond still is in a good position having a wait list into the fall of 2012. There has been a call out for a Director of a PN program wanting to start up in Pittsfield. The company is from New York and has PN programs in New York. They appear to be reputable. Most of the PN coordinators have received an invitation to apply for the position.</p> <p>All educators are dealing with the loss of classroom and clinical time due to the amount of snow day cancellations. With hour driven programs like PN, this becomes an issue. Judie Pelletier has weighed in on the issue. All of the PN programs are trying to cope with missing so much time and get the momentum going this semester.</p> <p>8.4 <b>Continuing Ed.</b> Jinx Tull. Five programs have been approved in 2011 for \$425.00. Three are pending for \$210.00.</p> <p>8.5 <b>Program.</b> Spring meeting plans. CEU forms have been sent out to the speakers to submit their objectives and bios. None have been returned to date.</p> <p>The order of speakers will be: 1. Bev Malone speaking to the IOM report and competencies. 2. Janet Lusk speaking to the work of the NOF and the NOF competencies. 3. Mary Tarbell speaking to the inclusion of the IOM and NOF competencies into the STCC curriculum.</p> <p>The title for the conference will be, øMoving Forward. Infusing Competencies into Curriculumö.</p> <p>8.6 <b>Scholarships.</b> Theresa Downey. There seems to be some confusion as to whether Theresa would be coming to todayø meeting or not. She will be contacted by Nancy as to coming to the March 31 meeting.</p> <p><b>8.7 NOF.</b> Janet Lusk. No report</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Nancy will contact her to invite her to next monthsø</p>
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<b>IX. New Business</b>	9.1 meeting schedule for 2011: March 31 <sup>st</sup> , April 14 <sup>th</sup> , May 19 <sup>th</sup> , June TBA.	
<b>X. Next Meeting</b>	March 31, 2011	
<b>XI. Adjournment</b>	Meeting adjourned at 11:40 AM	

Electronically submitted, M. Motyka, input from Margaret O'Connor