



## Academy of Nursing Education Handbook Honorary Application

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## About the Academy

***The Academy of Nursing Education is an innovative program created to call attention to the exceptional work of those who are transforming nursing education.***

### **History:**

The NLN Academy of Nursing Education was created in 2007 to recognize and capitalize on the wisdom of outstanding individual who have made enduring and substantial contributions to nursing education. There are currently more than 300 fellows in the Academy of Nursing Education.

### **Purpose:**

The NLN Academy of Nursing Education fosters excellence in nursing education by recognizing and capitalizing on the wisdom of outstanding individuals in and outside the profession who have contributed to nursing education in sustained and significant ways. Fellows are expected to provide visionary leadership in nursing education and in the Academy, and to support the vision of the National League for Nursing.

### **Transform Nursing Education**

Individuals inducted as fellows form a distinguished network of educators who are:

- a. Acknowledged for innovative teaching and learning strategies, nursing education research, faculty development, academic leadership, promotion of public policy that advances nursing education and collaborative educational practice with community partners.
- b. Recognized for their expertise in nursing education and are invaluable assets to the nursing education community.
- c. Dedicated to transforming nursing and nursing education by influencing change, advancing excellence in nursing education, and empowering others to achieve success as nurse educators within and external to one's work role and position.

## Academy Review Panel

All Academy applications are thoroughly reviewed by a panel of peers appointed by the NLN Chair. A candidate for review must be selected by an affirmative vote of 51 percent of the review panel members present and voting. Following the Academy Review Panel meeting, the NLN Board of Governors reviews and votes on all recommendations before candidates are notified of the panel's decision. All decisions made by the review panel and NLN Board of Governors are final.

## Comparison of Academy Application Types

	REGULAR	RETIRED <sup>1</sup>	HONORARY
NLN MEMBERSHIP	YES	YES	NO
ARE YOU A NURSE?	YES	YES	NO
WHO APPLIES?	SELF	SELF OR NOMINATOR	NOMINATOR
WRITTEN CONSENT TO APPLICATION	NO	YES	YES
NUMBER OF NOMINATOR STATEMENTS REQUIRED (ONE MUST BE FROM A CURRENT ANEF)	2	2	3
MUST HAVE MADE SUBSTANCIAL CONTRIBUTIONS TO NURSING EDUCATION	YES	YES	YES (OR TO NURSING, OR THE NLN)
MUST HAVE MADE ENDURING CONTRIBUTIONS TO NURSING EDUCATION	YES	YES	NO
MUST PROVIDE EVIDENCE OF PLANS TO CONTINUE CONTRIBUTING TO THE ACADEMY	YES	NO	NO
APPLICATION DEADLINE	FEB 11	FEB 11	FEB 11
APPLICATION FEES	\$300	\$100	\$300
ANNUAL DUES	\$150	\$100**	WAIVED

<sup>1</sup>To be considered retired, the candidate must not have been employed in any capacity for at least three years. If the candidate has not been retired for three years, she/he must apply as a regular fellow.

\* Current NLN Board of Governors , NLN Foundation Board of Trustees, Academy Review Panel members, and NLN staff may not be used as a nominator.

## Honorary Fellow Eligibility Criteria

Honorary fellows in the NLN Academy of Nursing Education are non-nurse individuals who have made substantial contributions to nursing, nursing education, or to the NLN. A candidate for honorary fellowship in the Academy of Nursing Education:

- Must be a non-nurse. The candidate does not have a nursing degree or a nursing license. No exceptions.
- Made substantial contributions to nursing, nursing education, or to the NLN.
- Must be nominated by three (3) other individuals, at least one of whom is a current fellow in the Academy of Nursing Education.
- Cannot be self-nominated.
- Must consent in writing to the nomination.
- Is not expected to participate in the Academy community.
- Is not required to hold NLN membership.

Honorary fellows are entitled to use the ANEF credential and receive lifetime honorary fellowship in the Academy.

## Honorary Fellow Application Details

Honorary fellows need to be nominated by three people. At least one of the nominators must be a current fellow in the Academy of Nursing Education. NOTE: Current NLN Board of Governors, NLN Foundation Board of Trustees, Academy Review Panel members, and NLN staff may not be used as nominators.

Completed applications for honorary Academy fellowship must be submitted online on, or before, February 11. An application is considered to be complete only if all nominator statements and CV are included within the word limit and payment is submitted before the deadline. No applications will be accepted by mail or email. For your convenience, the information required for the online application is below.

- Online Nomination Form: completed by the primary nominator.
- Nominator Statement (1): The lead sentence in this statement should begin with "[insert candidate's name] primary contributions to [nursing, nursing education, or the NLN] are..." and describe how the candidate has made substantial contributions that have had a significant impact on nursing, nursing education, or the NLN. Provide specific examples. (600 words maximum)
- Nominator Statements (2 and 3): Two secondary nominator statements are required for the candidate for a total of three separate nominators. The primary nominator cannot write one of the additional nominator statements for the candidate. If the nominator submitting the application is not an NLN Academy of Nursing Education Fellow, one of the two individuals submitting nominator statements must be.

### **Nominator Statements:**

The second and third nominator statements should corroborate the primary nominator's statement without repeating examples and content already included. The statements should include examples of the candidate's substantial work in relation to nursing, nursing education, or to the NLN; and provide evidence that the candidate's body of work has had an impact. Questions about the specific nominator statements being prepared should be directed to the primary nominator.

Nominator statement requirements:

- Describe the nominator's association with the candidate.
- Address the candidate's qualifications for honorary fellowship.
- Include evidence of the candidate's substantial contributions to nursing, nursing education, or to the NLN.
- Include comments on how the candidate's contributions have had an impact on nursing, nursing education, or the NLN.
- Formatting:
  - Addressed to "Academy of Nursing Education Review Panel Members"
  - 500-word limit
  - On formal letterhead
  - Signed by the writer

- Submitted in PDF form
- Include writer's name, credentials, affiliation, and contact information
- NOTE: Current NLN Board of Governors, NLN Foundation Board of Trustees, Academy Review Panel members, and NLN staff may not be used as a nominator.

**FAILURE TO FOLLOW THE REQUIREMENTS ABOVE WILL RESULT IN A DISQUALIFIED APPLICATION.**

**Curriculum Vitae:**

A current curriculum vitae/resume for the candidate is required. The CV should substantiate the candidate's contribution to nursing, nursing education, or the NLN, and emphasize the candidate's accomplishments

- Formatting:
  - 6-page limit
  - 11 pt. font
  - 1-inch margins
  - Submitted in PDF form
  - The document can be no more than 6 single-spaced pages, 11pt font, with one-inch margins..

**FAILURE TO FOLLOW THE REQUIREMENTS ABOVE WILL RESULT IN A DISQUALIFIED APPLICATION.**

**Overall Application:**

Incomplete or late nominations will not be reviewed. It is the responsibility of the nominator to ensure that all documents and associated fees are included in the applications. The non-refundable fee will not be returned for incomplete submissions, and a new fee will be required for future re-submission. There are no restrictions to the number of fellows a current fellow may nominate.

### Timeline for the Academy Application Cycle

February	Applications must be submitted online to the NLN by 11:59 pm (EST) on February 11.
March	Applications and review/recommendation forms will be sent to Review Panel.
April-May	Review Panel meets to discuss all applications. Recommendations for new fellows sent to NLN Board of Governors
May-June	NLN Board of Governors will act on recommendations regarding new fellows.
June-July	All candidates notified of the outcome of the review process.
September	New fellows will be inducted at the NLN's annual Education Summit. A dedicated Academy luncheon is offered for fellows attending the Summit.

### Fees

Honorary fellows are not required to maintain membership in the NLN.

#### Regular Fellows

Academy application fee	\$300
Annual Academy fellowship dues	Waived

#### Payment:

Payment instructions are included on the online form. The application fee can be paid online with credit/debit card, or you can send a check. Please make check payable to National League for Nursing, and mailed to NLN, Attn: Recognition Programs, 2600 Virginia Ave NW, 8th Floor, Washington, DC 20037.