**NLN Affiliated Constituent League**

**Policy and Procedure**

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| policy number | **3.8** |
| policy name | Board Self-Assessment |
| **date of origin** | (Date) |
| purpose | Sets the process for an annual self-assessment of the board as a group. It is not an assessment of the individual members. |
| 1. **policy** | **Rationale**  The board is committed to assessing its own performance as a board in order to identify its strengths and areas in which it may improve its functioning.  While the board sees its role of assessing its performance as ongoing, it sets aside time at its annual retreat to conduct a self-evaluation among its members.  **Purpose and Process**  The purpose of the board self-evaluation is to identify those areas of board functions that are working well and those that may need improvement. The board self-evaluation speaks to the board as a whole, not to individual members. It is the evaluation process of the overall effectiveness of the board as a decision-making group.  The following process will be used:   * A self-evaluation form will be distributed to all board members annually. * The completed self-evaluation forms shall be submitted to the board secretary at least \_\_ week(s) prior to the regularly scheduled board retreat at which the self-evaluation will be discussed. * The self-evaluation results shall be included as an agenda item for review at a regularly scheduled board retreat. * The board will develop a remediation plan during a future board retreat within \_\_ year(s) from the date of the initial approval of this administrative procedure. |
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Revision Dates: